



Windom Elementary PTO – Meeting Agenda

October 7, 2021

Officers: **Melissa Chandler - Co-President** mel.chandler@live.com
 Brooke Smith - Co-President bsmith@lawleyinsurance.com
 Joanne Juliano - Treasurer julianoconsulting@gmail.com
 Lindsay Wright - Secretary lindsayj_wright@hotmail.com

Welcome, Introductions & Housekeeping

Lindsay Wright, PTO Correspondence

- Fliers for fundraising
- PTO Today
- Thank you note from Mrs. Torcello for the welcome back breakfast

Reports: Principal, Teacher Reps, PTO Treasurer

Mr. Johnson, Principal Report

- Music ensemble starting
- Intramurals starting in the upcoming weeks
- Clubs also kicking off in coming weeks
- Title 1 Funds are utilized to support our ESL students in Orchard Park and for student clubs in Windom
 - Mr. Johnson is working to distribute clubs throughout the school year
 - Before and after school clubs:
 - morning club attendees will ride the middle school bus and then get onto a shuttle to take students to their respective elementary buildings
- School Musical is in the planning stages, but is so exciting; but in the works are all the COVID policies and procedures to keep everyone safe
 - You won't want to miss this show – so exciting, even Mr. Johnson wants to audition for the lead!
- Refreshing to have activities returning to the students of Windom: the kids deserve these opportunities
- No school Monday, October 11, 2021
- Parent teacher conferences in December: in person and virtual options will be available
 - The goal is 100% parent/family participation for conferences
- Arrival/ Dismissal:
 - Windom is on the border of Hamburg and the houses affected are within the Hamburg jurisdiction, and Mr. Johnson and the district are working with the town to find solutions
 - No standing and no parking signs are being installed on Sheldon due to neighborhood complaints; concerns that parents could get ticketed for standing/parking soon
 - Looking for modification as to how the line is running to eliminate congestion and support neighborhood concerns
 - Possible solution is to enter the parking lot and loop left to allow more vehicles to wait within the parking lot as opposed to waiting on Sheldon
 - Families, PLEASE do not stop and block any of the driveways on Sheldon, thank you!
 - Parents please do not line up prior to 8:35 in the morning or 2:45 in the afternoon on Sheldon as the neighbors are not happy
 - Mr. Johnson and the district are working with the Town of Hamburg to clear up the congestion and work collaboratively to solve this concern.

Mrs. Hanlon, Teacher Report

- All the teachers are so happy to have the Scholastic Book Fair
 - o Pre-pay information to come out sooner, as it was a great option
 - o Everyone so appreciative
- T-shirts: will we be getting t-shirts for the kids this year
 - o We are waiting to see how funds are after the Scholastic Book Fair and Halloween Event
 - o PTO cannot provide gifts, but this would be a purchase for safety on field trips
 - o Typical cost is approximately \$2,500.00
 - o Mary M. can possibly support our school shirts
 - Mrs. Hanlon will reach out to Mary for more information

Joanne Juliano, Treasurer Report

- Reviewed month expenses

Central Council Information Share-Out:

- Phishing scams, please be very careful
 - o Never reply
 - o Be mindful of what you are opening, replying to, and sharing
 - o Asking to get traffic to their sites; click mining
 - o Any concerns ask: technology@opschools.org
- shared having options for venues for events and can reach out if needed, however:
 - o Outdoor events should be utilized as much as possible
- Encourage the Parent Information Series
 - o Share the information on the Windom PTO Facebook Page
- Share purchases and expenses with families so they know where the fundraising is going

** Expense Report found on page 4 of the minutes*

PTO Updates

Membership Drive, Jennifer Spoto

- \$1,196.00 in Membership donations, 130 families so far
- Increase in family participation from last year

Student T-Shirts/Spirit Wear, Jonelle Smith/ Laura Haggerty

- Laura is in contact with Mary as well as Mrs. Hanlon to make certain the options are
- Will need sizing forms to distribute to each student

Open House, Mr. Johnson

- Hopefully, all families were able to participate by viewing and engaging with their children
- Allowed to connect with specials, related services, etc.

Fall Book Fair, Melissa Chandler

- This went well
- There was a lot of 'extras' for sale, but we will be requesting for less of these items
- In spring Scholastic has promotions they run
- Other book seller options were not responding

Homecoming Parade, Mr. Johnson

- Was a huge hit for our school district
- Families were curious as to why Windom was not represented this year, Mr. Johnson shared:
 - o Timeline of information received did not allow for proper execution and participation
 - o Faculty leaders were not available this year due to personal conflicts
- Mr. Johnson was in touch with high school representatives asking for advance notice for 2022 Homecoming Weekend Events, as planning commences, so we can better share information with families and participate; WE will be ready for Homecoming 2022!

Upcoming/Current Events

Bus Driver Breakfast, Dawn Boryszak

- To be set up in the Windom cafeteria
- Date: TBD

Halloween Event, PTO Officers/ Principal

- Food Trucks
 - o Officers to contact food trucks for event
- Windom Fire Department
- Transportation Department
- Pumpkin Painting
- Dance
- Teachers to read under the tent behind the school
- Lindsay is reaching out to the high school students to partner for support for our event
- Update time to 4:30 – 6:30 to be mindful of lighting
- Can the fire department help with lighting the way?

Holiday Food Drive

- Student Council to handle the promotion, collection, and boxing

Holiday Bazaar/ Reindeer Walk

- Parent Volunteers would be permitted
- Space in the building is limited, needs more thought, tabled until our November meeting

Open Discussion

Information for Newsletter

- Minutes information
- Reports from Mr. Johnson, Mrs. Johnson, and Mr. Clark have been contacted for input
- Mr. Bond presented with the opportunity to include information, will also reach out to the phys. ed. department for submissions if they would like
- Information on the parent education series and parent support opportunities
- Booster Club information was requested to be shared

Questions & Open Discussion

- Parent representatives needed for the Shared Decision-Making Team: meets quarterly on a Friday morning at 8:00, contact Mr. Johnson if you would like to volunteer.

Windom PTO Monthly Report
Treasurer's Report- September 2021
10/7/21

Beginning Checking Account Balance:		\$5,518.82
Income		
	1. Box Tops	62.40
	2. Memberships	1,245.00
	Book Fair Cash/Check	
	3. Deposits	6,131.25
	4.	
	5.	
	6.	
	Total Income	\$7,438.65
Expenses		
	1. PTO Today	129.00
	Welcome Back Faculty	
	2. Breakfast	337.35
	3. Book Fair Start Up Cash	200.00
	4.	
	5.	
	6.	
	Total Expense	\$666.35
	Net Income (Loss)	\$6,772.30
Checks written but not cleared		
	1. CCPTO Dues	458.33
	Windom Elementary	
	2. (Rugs)	1,500.00
	3. Scholastic Book Fairs	4,713.40
	4.	0.00
	5.	0.00
	6.	0.00
	7.	0.00
	8.	0.00
	Total Checks Written but Not Cleared	\$6,671.73
Ending Checking Account Balance:		\$5,619.39
Beginning Savings Account Balance:		\$25.06
Income:		\$-
Expense:		\$-
Ending Savings Account Balance:		\$25.06

Mail to:	Orchard Park Central Council PTO c/o CCPTO Treasurer 2240 Southwestern Blvd. West Seneca, NY 14224
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Attendance:

- Anne Marie Hanlon
- Brenna Ames
- Brian Serwicki
- Brooke Smith
- Jen Spoto
- Joanne Juliano
- Laura Haggerty
- Melissa Chandler
- Phil Johnson - principal
- Rob Healy

Please join us for our next Windom PTO Meeting,
Thursday, November 4, 2021, at 7:00 pm!