Orchard Park High School 2016 National Blue Ribbon School Veritas Et Sapientia - Truth & Wisdom February 2020 Volume 23, Issue 6





Who can believe that the school year is already halfway over?! The PTO is gearing up for a very busy few months as we plan the biggest PTO event of the year - Post Prom. If you're interested in helping make sure that the event is a fun, safe, and memorable one for the senior class, please visit your Membership Toolkit account to sign up to be part of the Post Prom Committee or contact Post Prom Chair Barb Fowler at <u>bfowler88@gmail.com</u>. Sign ups to volunteer the night of the event will be posted in the coming months. **Senior Parents: please remember that you must be a member of the PTO to volunteer at the Senior Picnic or Post Prom! It's not too late to join. See the instructions on page 12 of this newsletter.**

The Post Prom Committee's fundraising efforts are underway and hundreds of local businesses received a solicitation email or letter asking them to join the \$20.20 Club or help out in some other way. If you are a business owner, or know any, please encourage them to support this event. The PTO believes that hosting a safe Post Prom event benefits not only the students but also the entire community. According to the National Highway Traffic Safety Administration, one-third of all alcohol-related traffic deaths of people under the age of 21 occur during prom and graduation season. If you would like to make a Post Prom donation, you can do so through your Membership Toolkit account or you can print, fill out and mail the form in this newsletter to HS PTO, 4040 Baker Road, Orchard Park, NY 14127. In addition to monetary donations, gift card and prize donations are also gratefully accepted!

Check out the newsletter for information about upcoming Restaurant Fundraising Nights to benefit Post Prom. It's a great opportunity to support Post Prom while at the same time taking a night off from making dinner!

I want to send out a HUGE <u>THANK YOU</u> to Holly Nelson for doing such an amazing job with the Staff Appreciation Luncheon this year! It's one of the biggest PTO events of the year with lots of moving parts. Once again, it was an overwhelming success and the staff was treated to a delicious lunch and scrumptious desserts. Thank you also to the many volunteers who sent in food and drink and who helped out during the day. These events cannot happen without your support!

We are still in need of volunteers for the Coat Check and Refreshment Tables at Winter Homecoming on February 8th. Please sign up through your Membership Toolkit account or email Caren Chaffee at <u>chaffeecaren@gmail.com</u>.

Finally, we are looking for people to chair events and become part of the HS PTO Board next year. A list of the positions open for the 2020 - 2021 school year is contained in this newsletter. Please contact Nominations Chair Kim Schmelzinger at <u>kms5k@aol.com</u> if you are interested in any of the open positions.

Buckle up – the second half of the year always flies by and I'm sure this year will be no exception!

Natalie Lesh, OPHS PTO President



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SPECIAL POINTS OF INTEREST

- There's still time to join the PTO
- Post Prom Fundraiser
- PTO Open Positions
- SAT test taking info
- Thanks for all those who've pitched in to help with time, donations, & support!

SAVE THE DATES!!!

Coming Soon: <u>RESTAURANT FUNDRAISING NIGHTS</u> to benefit Post Prom!

The HS PTO will be holding fundraising nights at local restaurants from March through May to benefit Post Prom. 100% of the proceeds will benefit this drug- and alcohol-free event for seniors and their dates following Prom.

Skip dinner at home and eat out to benefit Post Prom!

Upcoming Fundraising Nights - MARK YOUR CALENDAR!

	Monday, March 9 th
Pia Mino	4 p.m. – 9 p.m.
THEMINE SPEENS	Show the attached flyer – hard copy or electronic version both okay, or
Personalized Unick Oven Fizza	mention that you're there to support OPHS PTO Post Prom. If you are ordering
	online, write "Fundraiser" in the note part of the order form.
	Tuesday, March 31 st
	4 p.m. – 8 p.m.
Kanera Bread	Show the attached flyer – hard copy or electronic version both okay. Online
	orders will NOT count.
ATPON	Tuesday, April 7 th
	4 p.m. – 8 p.m.
A TICAN GRU	Show the attached flyer – hard copy or electronic version both okay, or
	mention that you're there to support OPHS PTO Post Prom. Online orders will
	NOT count.
	Thursday, April 23 rd
(Mes)	All day
terthwest off	Flyer coming soon-hard copy of electronic version both okay.
•	
	Wednesday, April 29 th
Denny's	All day
Pointy S	No need to show flyer!

All required flyers are available at

https://www.opschools.org/Page/10075

And don't forget about the BW's Chicken & Ribs BBQ on May 19th!



Fundraiser to support Post Prom

Where: 3229 Southwestern Boulevard, Orchard Park, NY 14127

When: Tuesday, March 9, 2020

From: 4 p.m. – 9 p.m.

Bring this flyer, show an electronic version, or mention it to the cashier when you place your order and a portion of the proceeds will go to Post Prom.

If you're ordering online, put "Fundraiser" in the notes section.



HELP SUPPORT

ORCHARD PARK HIGH SCHOOL PTO

WHERE 3995 N Buffalo Rd, Orchard Park, NY 14127

WHEN Tues, Mar 31st

FROM 4:00pm - 8:00pm

Bring this flyer or show an electronic version to the cashier when you place your order and we'll donate a portion of the proceeds from your purchase.*

Ordering Online for Rapid Pick-Up or Delivery?*

Enter **"PRFUND"** as your Promo Code to have a portion of your proceeds donated to your organization.

Learn more at Fundraising.PaneraBread.com

^{*}Gift card purchases, catering, kiosk and third party delivery orders are excluded and will not count toward the event. Rapid Pick-Up and Delivery only where available.

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Make dinner a selfless act by joining us for a fundraiser to support Orchard Park High School PTO Post Prom. Come in to the Chipotle at **4405 Milestrip Road** in Buffalo on **Tuesday**, **April 7th** between **4:00pm** and **8:00pm**. Bring in this flyer, show it on your smartphone or tell the cashier you're supporting the cause to make sure that 33% of the proceeds will be donated to Orchard Park High School PTO Post Prom.



Online orders will not be included in the fundraiser total. To ensure your purchase is counted in the fundraiser, be sure to order and pay in-restaurant. Gift card purchases during fundraisers do not count towards total donated sales, but purchases made with an existing gift card will count.



Post Prom FUNDRAISER NIGHT!!!

Wednesday, April 29th

4 p.m. – 10 p.m.

NO FLYER NEEDED!

Please come out and show your support!

You guys totally ROCK!

Thank you to all of the parents who volunteered, donated, baked, shopped, chopped and dropped (off) for the Staff Appreciation Luncheon this year. You guys totally ROCK!

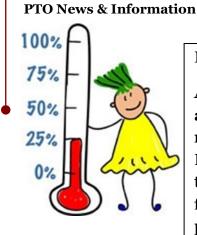


Bill Barsottelli Sheri Barsottelli Lisa Breth Tracy Callaghan Sheri Carter Caren Chaffee Janet Conley Sylvie Cuvelle Martha Delozier Kristin Dolce Jeffrey Dolce Shannon Dommer Jen Domzalski Donna Donohue Elio Gioia Anne Griesinger Barbara Hanlon Jennifer Hennigan Lisa Henrich Laura Kelly Margo Vincent-Kinsman Debbie Leach Susan Luchowski Natalie Lesh Patricia Manning Joanne McClintock Jennifer McCrone Jen Patterson Maureen Quagliana Pam Rauh Nicole Roberts Michele Schiltz Lisa Sharp Jen Sippel Jenn Smith Kate Taggart Sabrina Tanevski Christine Tinnesz Maura Watson Amy Wierer

, Zenia Williams Nicole Zelasko

With Gratitude, Holly Nelson

PTO MEMBERSHIP:



It's NEVER Too Late To Join!!

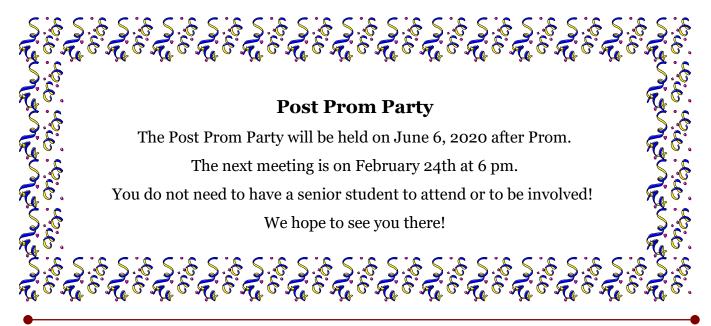
Attention parents of seniors: you will not be able to volunteer at the senior picnic or post prom if you are not a PTO member. The PTO Membership Drive is the <u>ONLY</u> fundraiser for the PTO General Fund. Your \$5.00 Membership Fee helps the PTO support the students and staff of the High School. Less than 25% of High School families have joined so far. Please help us increase this percentage! See pages 12-14 for sign-up details. Thank you!

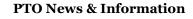
If you joined the PTO by submitting a paper membership form, your contact information was entered into Membership Toolkit, the PTO's new communication, donation, volunteering, and tracking system. Once your contact information is entered, you should receive an invitation to create a Membership Toolkit account. Please



accept the invitation and follow the directions so that you can volunteer, donate, etc. online in the future. Creating a Membership Toolkit account is the ONLY way to establish your directory preferences (like hiding your home address, etc.).

If you do not receive an invitation after submitting a paper membership form, please contact Natalie Lesh Schaffer at <u>natalielesh2.0@gmail.com</u>. Once you create a Membership Toolkit account, you will not need to do it again throughout your student's time at OPHS. Thank you!







Click the Facebook logo to get to our group



Click the OP logo to get to our section of the HS website



PTO MEETINGS 2019-20

All meetings are held at **7pm in the OP high school Media Center II room** (inside the library on the second floor)

2/24	4/27	
3/30	6/1	

POST PROM PLANNING

The post prom committee works all year to plan for this event and we need help! All parents are welcome but especially junior and senior parents. **Join us before every PTO meeting at 6pm** (same location).

"Many hands make light work" John Heywood

Next Post Prom Meeting February 24th at 6pm

OPHS CALENDAR

- 2/5 Collegiate Athletic Signing—3pm Winter Choral Concert—7pm
- 2/7 Festival of Bands Concert-7pm
- 2/8 Winter Homecoming Dance -7:30 to 10:30pm
- 2/10 STAP Comm Meeting-7pm
- 2/14 Early Dismissal—12:45pm
- 2/17-2/21 Mid-Winter Break —No School
- 2/24 Post Prom Meeting—6pm PTO Meeting—7pm
- 2/25 Parent Information Series: Vaping—6:30pm at HS
- 2/27 Parent Information Series: Vaping—6:30pm at MS
- 3/5 Spring College Night-6:30pm
- 3/12 Musical-7pm
- 3/13 Early Dismissal—12:45pm Musical—7pm
- 3/14 Musical-7pm
- 3/15 Musical-2pm
- 3/16 Superintendent's Conference Day—No School
- 3/23 STAP Comm Meeting-7pm
- 3/30 Post Prom Meeting—6pm PTO Meeting—7pm

Newsletter Submissions:

Anyone wishing to submit info for the newsletter should email: <u>ophspto@gmail.com</u> by the **1st day of the month**.

If this falls on a weekend, please be sure to get your entries in before then! Preferred document formats are **Microsoft Word or images (jpg, png, etc.).** PDF documents are difficult to incorporate, but we can. If you'd like us to format your info for you, just send the text and let us know to format. Thank you!



OPEN HIGH SCHOOL PTO POSITIONS 2020 - 2021

Vice President / President-Elect

Assists the President; runs meetings in the absence of the President; prepared to be President in the 2022-2023 school year.

Treasurer

Maintains the financial records of the PTO; pays bills; makes deposits; prepares the annual budget.

Secretary

Takes minutes of the PTO meetings and submits them for publication in the monthly newsletter.

Fall Homecoming Coat Check Chair

Sets up the Coat Check area and supervises the Coat Check volunteers. A "shadow" chair by a <u>parent of a</u> <u>current 8th grader</u> would be great next year as the current chairs can continue next year but are getting ready to move on from the HS.

Winter Homecoming Coat Check Chair

Sets up the Coat Check area and supervises the Coat Check volunteers. A "shadow" chair by a <u>parent of a</u> <u>current 8th grader</u> would be great next year as the current chairs can continue next year but are getting ready to move on from the HS.

Staff Appreciation Lunch

Plans the Staff Luncheon hosted by the PTO in January every year. A "shadow" chair by a <u>parent of a current</u> <u>8th grader</u> would be great next year as the current chair can continue next year but is getting ready to move on from the HS.

World Languages Honor Society Induction Reception Chair

Plans refreshments for parents and students following the World Languages Honor Society Induction.

National Honor Society Induction Reception Chair

Plans refreshments for parents and students following the National Honor Society Induction.

Instructional Leader Council Parent Representative (1 position)

Represent the PTO as one of the two parent members of the High School Instructional Leader Council, which deals with curriculum and related matters.



OPEN HIGH SCHOOL PTO POSITIONS 2020 – 2021

Continued

STAP-COMM Parent Representative (3 positions)

Represent the PTO as one of the four parent members of STAP-COMM, the student government of the High School, composed of students, teachers, administrators, and parents.

Senior Class Parent Assistants (2 positions)

Work with the Senior Class Advisors to run the Senior Tie Dye in August and the Senior Picnic in June. **Must be** a parent of a current junior, graduating in 2021. This is a one-year position.

Post Prom Chair

Chair the Post Prom Committee. Should be a parent of a current junior, graduating in 2021. This is a one-year position.

Post Prom Chair-Elect

Shadow the Post Prom Chair so that you are prepared to Chair the Committee the following year. Should be a parent of a current sophomore, graduating in 2022. This is a one-year position.

Please contact Nominating Chair Kim Schmelzinger at <u>kms5k@aol.com</u> if you are interested in filling any of these positions, or if you would like more information about the responsibilities of any of the positions.

Want to be a High School Booster???



It's not too late to join the PTO!

Cost of Membership: \$5.00

<u>Perks of Membership</u>: -access to the online and mobile family directory -ability to volunteer at various HS events -the satisfaction of knowing that you are supporting HS students and staff

Two Ways to Join:

Join online

 (directions on page 13)
 Or

 Submit the paper membership form

 (on page 14)

Thank you for your support!

OPHS PTO Online Membership Directions

Membership dues for the 2019 - 2020 school year are \$5.00 per family.

We are excited to announce that the PTO will be using Membership Toolkit instead of My School Anywhere for our communications, online store, online membership, volunteer signups and directory. Every family will need to create a Membership Toolkit account to join the PTO (or submit the attached form and an account will be created for you).

As with any new tool, we anticipate some growing pains. If you have <u>ANY</u> issues, please contact Natalie Lesh Schaffer at <u>natalielesh2.0@gmail.com</u> or 225-0412.

To create a Membership Toolkit account and join the PTO:

1. Go to <u>https://orchardparkhspto.membershiptoolkit.com/</u> and click the "Register / Log In" button. Click the "Create Account" button on the right side of the page underneath "New User?" Provide your first and last name, email address, create a password and click the "Verify My Email" button

2. Go to your email and click the "Verify My Email" button (check your junk or spam folders if you don't receive it immediately). Enter your password where indicated on the verification screen and click the "Create Account" button

3. Click on "Step 1: Family Information" and provide the requested information. Click the "Next Step" button. Note: if you indicate that you want the second parent to be able to manage the account, they will receive an email and will have to accept your invitation to do so. They will have to create an account. (You can also invite another parent later.)

4. Proceed to "Step 2: Student Information." Click "Add Student" to enter your first HS child's name and grade. Do not enter Classroom Teacher. Click "I have another student" to add additional HS children to your profile. When all HS children have been entered, **click the "Save" button in the lower right side of the page**.

5. Proceed to "Step 2: Directory Publish Preferences." You can opt out of having your information published in the online directory. You can also choose which information you would like shared in the directory by unchecking any boxes containing information you wish to keep private. **Click the "Save" button in the lower right side of the page** to save your preferences.

6. Once you have created your account and completed your profile, please visit the Store to join the PTO. While you're joining the PTO, you can also make a donation to the PTO General Fund or to Post Prom. For any store purchase, you can pay online through your Paypal account or mail a check or cash to the PTO.

7. You can also visit the Volunteer page to sign up for events scheduled in the first half of the school year. The sign up for PTO events later in the school year will be posted at the appropriate time.

Orchard Park High School February 2020 Newsletter

PTO News & Information

OPHS PTO Membership Form

As an alternative to joining the PTO online (see previous page for instructions), you can complete this form and an online account will be created for you. Please bring the completed form and your payment to the PTO table at one of the Open House nights (September 11th and 19th) or mail the form and your payment to:

OPHS Attn: PTO 4040 Baker Road Orchard Park, NY 14127

Parent Name:	·····	
Address:		
Best Email Address:		
Best Phone Number:		
High School Child / Children's Names and Grades:		
		_
I WANT to be included in the online directory but wish to keep (circle all that apply): phone number, email address, home address, child(s) name and grade(s).		
I do NOT want to be included in the online directory at all.		
Membership Dues Post Prom Donation (see attached Post Prom page for information about donations) PTO General Fund Donation	\$5.00 	
Check One: Cash Check #		
First Half of the Year Volunteer Opportunities (check all that inte	erest you):	

Senior Tie Dye (8/28)	Teacher Breakfast (8/29)
Open House Membership Table (or)	Fall Homecoming Dance (9/28)
Post Prom Planning Committee	Donate Baked Goods (all year)



2019 – 2020 OPHS PTO Events

February

Saturday, February 8	Winter Homecoming	7:30 p.m. – 10:30 p.m.
Monday, February 24	Post Prom Meeting	6:00 p.m.
Monday, February 24	PTO Meeting	7:00 p.m.
	<u>March</u>	
Monday, March 30	Post Prom Meeting	6:00 p.m.
Monday, March 30	PTO Meeting	7:00 p.m.
	<u>April</u>	
TBD	World Language Honor Society Induction	7:00 p.m.
Monday, April 27	Post Prom Meeting	6:00 p.m.
Monday, April 27	PTO Meeting	7:00 p.m.
	<u>May</u>	
Friday, May 15	National Honor Society Induction	7:00 p.m.
Thursday, May 21	Underclass Awards Ceremony	7:00 p.m.
	June	
Monday, June 1	Post Prom Meeting	6:00 p.m.
Monday, June 1	PTO Meeting	7:00 p.m.
Friday, June 5	Senior Picnic	Morning
Sunday, June 7	Post Prom	12 a.m. – 3 a.m.



2019 – 2020 OPHS PTO Post Prom Information

Post Prom is the largest PTO event of the year and will be held this year at midnight on June 6, 2020, immediately following Prom. The Post Prom party is a safe, drug and alcohol-free event for OP Seniors and their Prom dates. OP Seniors do not need to attend Prom in order to attend Post Prom.

Last year, almost 400 students attended Post Prom. The students enjoyed entertainment, refreshments, and prizes. The PTO gave away more than \$3000 in prizes and more than \$4000 in cash, with one lucky senior winning the grand prize of \$2019. This year's grand prize will be \$2020.

The success of Post Prom depends upon the generosity of parents, community members, and local businesses in making monetary and prize donations. The fundraising campaign begins **NOW**!

Please consider <u>making a donation</u> and/or <u>signing up to volunteer</u> in some capacity. Donors are recognized in the monthly PTO Newsletter. You do not need to be the parent of a senior to volunteer – all are welcome!

Donations of any amount are gratefully accepted. Suggested donation levels are as follows:

\$ 20.20 2020 Club (2021, 2022, and 2023 Cl	ub levels also available)
\$ 50.00 Principal's Club	
\$100.00 Superintendent's Club	
\$150.00 Community Sponsor	
\$250.00 Activity Sponsor	

You can make your donation online through your Membership Toolkit account or you can mail a donation to:

OPHS Attn: PTO Post Prom 4040 Baker Road Orchard Park, NY 14127

You can sign up to be a member of the Post Prom Committee through your Membership Toolkit account or through your paper membership form. Additionally, you can contact Post Prom Chair Barb Fowler at <u>bfowler88@gmail.com</u> if you are interested.

The next Post Prom meeting will be held on February 24th at 6pm in Library Media II.

OPHS Post Prom Donations

Superintendent's Club (\$100):

Sherry Major Michele Chapuis Christine Tinnesz Lisa Sharp Patricia Harrigan Debbi Filipski Nicole Zelasko Cathleen & James Dunlop Ann & Tim Fischer Shannon Dommer Julie & R. Kevin Klass Orchard Park Pediatrics

\$20.20 Club:

Kelly Houseman Jean Masman Dori Sajdak Michelle Knavel **Robin Jubulis** Donna Donohue Jack Wellington Laurie Morris Sheila Eagan Caren Chaffee Joanne McClintock Sarah McBride Janet Conley MarvAnn DiSimone Molly Heraty Kate Taggart Kimberly Schmelzinger Christina Wojciechowski Donna Malik-Buckley Jill Norvilitis Jill Hill Martha Delozier Sharon Azurin Barbara Dojnik Sheila Barnes Amy Jablonski Zeina Williams Susan Luchowski Lisa Taips Lynn Larkin Wendy Gloss Ellen Gibson Jacqueline & Joseph Ippolito Zeina & Paul Williams Wolf Agency Anthony Brown Pharmacy Pace & Pace **Resolve Studio** Thomas Johnson Homes & Realty Frederick Law Offices **Bieler Janitorial Services**

Activity Sponsor (\$250):

Nicole Zelasko



\$20.21 Club:

Lisa Gioia Kristen Mazur Lisa Hanna Kim Kamis Susan Heard Ann Chojnacki Natalie Schaffer Colleen Nielsen Holly & Chris Nelson Maureen & Joe Quagliana

\$20.22 Club:

Maura Watson Kimberly Schmelzinger Jody Magner Susan Heard

Gift Card Donors:

Paula's Donuts Nino's Pizza Uncle Joe's Diner

Community Sponsor (\$150):

M. Purtill Plumbing

Principal's Club (\$50):

Robin Piscitelli Jeanne Hellert Debbie Leach Jennifer Higgins

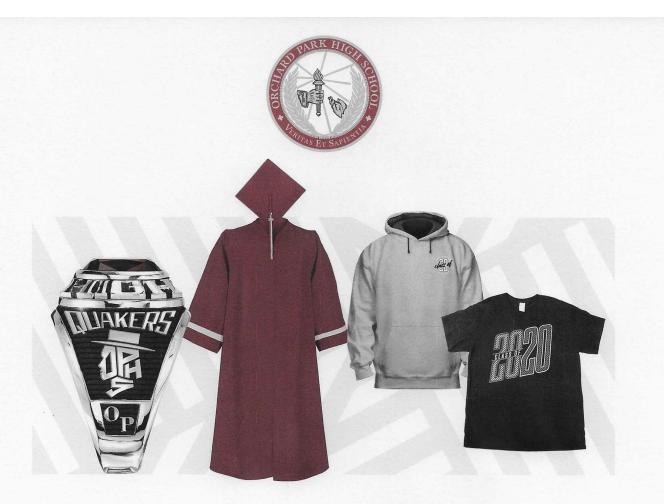
\$20.23 Club:

Molly Heraty Zeina & Paul Williams

<u>General Post Prom</u> <u>Donations:</u>

Dori Sajdak Sheri Carter Jennifer Warnes **Tracy Burger** Amy Zboch Denise Day Kristi Prince Barbara Hanlon Kelly Zarbo Margaret Stuhr Charmaine Cwick Gina Forcucci Susan Puskar Danielle Moran Elizabeth Klenke Janelle Milliken Joe Ademec Melissa Haak Leo's Pizzeria

Donations are current through 1/31/2020



MAKE SURE YOU GET YOUR CAP & GOWN

SHOP NOW >>

Herff Jones is the official provider of Orchard Park graduation attire and class rings.

Order today, online only, at herffjones.com

Last day to order is April 15, 2020!



SAT TEST DATES 2019-2020 SAT – SCHOLASTIC ASSESSMENT TEST OPHS – CEEB Code 334-325 /Test Center Code: 33-738 (Administered at OPHS in November and May)

- Learn about and Register for the SAT at: <u>www.collegeboard.org</u> REGISTRATION is NOT done through OPHS--(online only at above site. You must make a student account which takes about 20-30 minutes, unless you already have one from taking the PSAT or an AP course).
- Call 866-756-7346 or 888-SAT-HELP if you are having problems (Be prepared to be on hold!)
- Fees: \$49.50 <u>without</u> essay section/\$64.50 <u>with</u> essay section/Subject tests \$26.00 Payable by credit card online when you register. For more information, click here: <u>https://collegereadiness.collegeboard.org/sat/register/fees</u>

SAT Test Dates and Deadline 2019-20- Register online at: www.collegeboard.org

Saturday Test Date	Normal Registra- tion Deadline	Late Registration	Potential Online Score Release
March 14th	February 14th	March 3rd	March 27-31st
**No Subject tests			
May 2nd At OPHS	April 3rd	April 21st	May 15-20th
June 6th	May 8th	May 27th	July 15-17th

Any questions, see your counselor or Mrs. Montesano. GOOD LUCK!!!



Need to raise an issue???

OPHS has <u>three</u> Shared Decision Making (SDM) committees that address student, staff, building, and curriculum issues.

STAP-COMM: The High School's student government, composed of students, teachers, administrators, and parents. This group addresses student issues.

Parent reps: Pam Rauh <u>pamelamrauh@gmail.com</u>, Robin Jubulis <u>robinjubulis@yahoo.com</u>, and Michelle Bouton, <u>michelle.leigh.bouton@gmail.com</u>.

INSTRUCTIONAL LEADER COUNCIL: Composed of an elected chairperson from each HS department, high school administrators, school related professionals, parents, and a business representative. This group addresses issues pertaining to curriculum and instruction.

Parent rep: Janet Conley, jeconley@me.com, and Laura Kelly, latjkelly@gmail.com.

BUILDING EFFECTIVENESS TEAM: Composed of elected members from the Teachers Association and School Related Professionals Association, high school administrators, parents, and a business representative. This group addresses contractual issues pertaining to the welfare of the school; student and staff welfare and morale; the physical condition of the building; and improvement of the school.

Parent reps: Maura Watson, jdng6@yahoo.com, Kim Kamis kimkamis1@yahoo.com.

If you have an issue you would like raised at any of these committees, please contact the parent rep or fill out the attached form and submit it to the Main Office. The form can also be found at: https://www.opschools.org/domain/84.

Orchard Park High School Shared Decision Making Committees Parent Input Form

OPHS SDM committees consist of school administrators, teachers, parents and community members who meet monthly to discuss high school policies, curriculum and event planning.

Item of Concern/Interest/Issue:			
Background of the issue (what has bee	en done) Check all that anniv		
Spoke with: Teacher			
Your recommendations for solution/or	utcome:		
Name (required):	Dat	e:	
Individual Concern	Group Concern		
To be completed following the meeting	<u>g</u> :		
Action (summary):			