

ORCHARD PARK CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting

March 14, 2023

Middle School Auditorium
60 S. Lincoln Ave., Orchard Park, NY 14221

Board of Education

Members Present: Dr. Christine Gray-Tinnesz, President
Dr. Jennifer Rogers, Vice President
Mr. Ryan Cimo
Mr. Ryan Anderson
Mrs. Kim Hughes
Mr. Tom Provost
Mrs. Karen Sreniawski

Members Excused: n/a

Others Present: Mr. David Lilleck, Superintendent of Schools
Dr. Lisa Krueger, Assistant Superintendent – Curriculum
Mr. Jeffrey Petrus, Assistant Superintendent – Business
Dr. Dean Ramirez, Assistant Superintendent – Personnel
Mrs. Cheryl Connors, District Clerk

Estimated Audience: 55

Dr. Tinnesz called the meeting to order at 7 pm and led all in the Pledge of Allegiance.

**SUGGESTIONS
FOR CHANGES
IN THE ORDER
OF THE AGENDA**

Suggestions for Changes in the Order of the Agenda

- Mr. Lilleck moved Budget Districts to the first discussion item.

Announcements & Points of Pride

- Mr. Lilleck made the following announcements:
 - Welcomed David Lowrey, Erie County Association of School Board Executive Director to the meeting.
 - Recognized the two newest NYS Master Teachers, Jim Roland and Nicole Costello, Middle School Technology Teachers. Master Teachers are committed to their own continued learning and contribute to the development of K-12 STEM colleagues within and beyond the program. The goal of the program is to establish a network of teachers who contribute to excellence and equity in STEM education.
 - Congratulated the twenty-three DECA students who recently competed at the state level. Six students qualified the International Career Development Conference to be held in Orlando, Florida in March. Orchard Park students brought home 16 medals for top 10 performance in role-play and/or test competitions.
 - Congratulated Jillian Yarnes who represented OPHS and Section VI on the Section All-Star Composite team. Jillian is only the second Quaker in the history of the bowling program to achieve State Champion Recognition
 - The 2nd Annual STEAM Expo was held on March 2. Students engaged in science, technology, engineering, art and math activities. The event culminated with OPMS students competing in a fun and exciting cardboard boat race.

**ANNOUNCEMENTS/
POINTS
OF PRIDE**

March 14, 2023

- A Teen Driving Safety Presentation will be held on March 21 at 7 p.m. in the middle school Auditorium.
- The month of March is dedicated to celebrating Women's History. Mr. Lilleck shared that the district would like to thank all of the girls and women who are our students, teachers, school related professionals, administrators, PTO members, parent volunteers and Board of Education members. They are an integral part of the OPCSD community.
- March 17th is Superintendent's Conference Day and there is no school for students.

Consensus Items

Motion by Dr. Rogers, seconded by Mr. Cimo to approve the following:

RESOLVED: That the Board of Education of the Orchard Park Central School District, upon the recommendation of the Superintendent, hereby approves the following consensus items:

Yes –Tinnesz, Rogers, Cimo, Hughes, Sreniawski, Provost and Anderson

No – n/a

Motion Unanimously Carried 7-0

Consensus Minutes

- February 14, 2023

Consensus Financials Approval (attachment #1)

- Treasurer's Report – January 2023
- Revenue Budget Detail – January 2023
- Appropriations Reports – February 2023
- Warrant Reports – February 2023

Consensus Personnel

Personnel Considerations – Teachers and Administrators

Appointments - Probationary and Regular Substitute

Name	Title	Cert Area / Status	Tenure Area	Initial Location	Type / Effective Date	Salary
Holmwood, Olivia	Elem Ed teacher	Child Ed (Gr 1-6) / Initial	Elem Ed	EL	Part Year Reg Sub 02/27/23 - 06/30/23 (Begin date amended) LOA - A DaSilva	1 M (30) pro-rated
Markarian, Emily	Phys Ed teacher	Phys Ed / Initial	Phys Ed	HS1	Part Year Reg Sub 02/16/23 - 06/30/23 M Hornung	1 M (30) pro-rated
DeMarco, Claire	Speech teacher	Speech & Lang Dis / Initial	Speech	EG	Part Year Reg Sub 03/01/23 - 06/30/23 LOA - K Wolfe	1 M (50) pro-rated
Russo Cunningham, Jennifer	Art teacher	Art / Permanent	Art	EG	Part Year Reg Sub 02/13/23 - 03/03/23 (end date amended) LOA - W Vastola	1 M (30) pro-rated
Russo Cunningham, Jennifer	Art teacher	Art / Permanent	Art	MS	Part Year Reg Sub 03/06/23 - 03/31/23 LOA - K Fisher	1 M (30) pro-rated

* This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

Appointments– Mentors (Teachers and Others)

Name	Title / Activity	Effective Dates	Employee Group	Salary / Stipend
Birmingham, Theresa	Mentor for Olivia Holmwood (EL)	Mar - Jun 2023	OPTA	\$524.80

**CONSENSUS
ITEMS**

MINUTES

FINANCIALS

PERSONNEL

Appointments– Extra Class Activity Advisor (Teachers and Others)

Name	Title / Activity	Effective Dates	Employee Group	Salary / Stipend
Cartwright, Anna	French Club	2022/23	OPTA	\$732 Group V/Step 1
Kuitens, Alie (EG)	Coding Club (50%) Title IV	Spring 2023	OPTA	\$630 Group IV/Step 1 pro-rated
Smith, Emerson (SD)	Coding Club (50%) Title IV	Spring 2023	OPTA	\$630 Group IV/Step 1 pro-rated
Stott, Susan (EL)	Coding Club (50%) Title IV	Spring 2023	OPTA	\$913 Group IV/Step 4 pro-rated

Appointments – Coordinators and Instructional Leaders (Teachers and Others)

Name	Title / Activity	Effective Dates	Employee Group	Salary / Stipend
Stott, Susan	IL - Computer (EL)	2022/23	OPTA	\$3,955

Appointments – Per Diem Substitutes (Teachers and Others)

Name	Title / Activity	Effective Dates	Certification
Cordaro, John	Substitute Teacher	2/15/23-6/30/23	Uncertified
Fowler, Cassie	Substitute Teacher	2/16/23-6/30/23	Uncertified
Klas, Brian	Substitute Teacher	2/16/23-6/30/23	Uncertified
Stoehr-Smith, Mary	Substitute Teacher/Home Instructor	2/27/23-6/30/23	Certified
Dutkiewicz, Matthew	Substitute Teacher	3/3/23-6/30/23	Uncertified
Mallon, Darius	Substitute Teacher	3/7/23-6/30/23	Uncertified

Leaves of Absence (Teachers and Administrators)

Name	Position	Effective Dates	Comment
Miecyjak, Lauren	Spec Ed teacher (EL)	01/13/23 - 06/30/23 (begin date amended)	LOA §4.4

Resignations and Retirements (Teachers and Administrators)

Name	Position	Effective Dates	Comment
Hornung, Madison	Phys Ed teacher (HS1)	4/14/2023	Terminated

Personnel Considerations – Support Staff**Appointments (Support Staff)**

Name	Position (Initial Location)	Type of Appointment	Effective Date	Compensation (Initial Schedule)
Solly, Jacob	Full-time 10 month Cleaner (B&GR)	Probationary	2/27/2023	\$15.69/hour Salary K Schedule 8.0 hours/day
Hudak, Michelle	Full-time 12 month Clerk Typist (SE)	Provisional	2/22/2023	\$18.81/hour Salary E Schedule 8.0 hours/day
Buncy, Danielle	Part-time 10 month Teacher Aide (EG)	Temporary	3/14/2023	\$14.96/hour Approved misc. schedule rate of pay
Emhof, Shannon	Part-time 10 month Teacher Aide (EG)	Probationary	3/13/2023	\$15.69/hour Salary K Schedule 8.0 hours/day

Appointments (Support Staff Substitutes)

Name	Title Activity	Effective Dates	Civil Service Title
Grossman, Sydney	Support Staff Substitute	2/17/23-6/30/23	Teacher Aide
Klas, Brian	Support Staff Substitute	2/16/2023-6/30/23	Teacher Aide, Monitor
Kothe, Zoe	Support Staff Substitute	3/9/23-6/30/23	Teacher Aide
Martinke, Karen	Support Staff Substitute	3/13/23-6/30/23	Teacher Aide

March 14, 2023

Leaves of Absence (Support Staff)

Name	Title Activity	Effective Dates	Comment
Henderson, Mary	Part-time 10 month Registered Professional Nurse	1/24/23-6/30/23	Unpaid leave of absence
Hudak, Michelle	Part-time 10 month Teacher Aide (EG)	2/22/2023	Leave of absence contingent upon successful completion of Civil Service requirement(s) for Clerk Typist. See Item No. 3.5.B.1.2
Hollis, Deborah	Part-time 10 month Teacher Aide (HS)	3/13/23-3/31/23	Unpaid leave of absence
Cook, Timothy	Part-time 10 month Bus Driver	3/23/23-4/30/23	Unpaid leave of absence - medical
Giblin, Michelle	Part-time 10 month Teacher Aide (SD)	4/13/23-6/13/23	Unpaid leave of absence - medical
Shanahan, Michael	Part-time 10 month Bus Driver	3/10/2023	Unpaid leave of absence
Ovaska, Ann	Part-time 10 month Teacher Aide (SJV)	2/27/23-April 7, 2023	Unpaid leave of absence

Appointments - Mentors (Support Staff)

Name	Title / Activity	Effective Dates	Employee Group	Salary / Stipend
Olivieri, Karen	Mentor to 12 month Full-time Clerk Typist Michelle Hudak - DO	3/1/23-9/1/23	OPSRPA	\$100
Obrochta, Denise	Mentor to 10 month Part-time Teacher aide Jaclyn Biela - EG	9/1/22-3/10/23 (dates amended)	OPSRPA	\$160 (amended stipend)
Paolini, Michael	Mentor to 10 month Full-time Building Guard Kenneth Walker - MS	9/1/22-3/10/23 (dates amended)	OPSRPA	\$160 (amended stipend)

Resignations and Retirements (Support Staff)

Name	Position	Effective Dates	Comment
Walker, Kenneth	Full-time 10 month Building Guard (MS)	3/10/2023	Resignation
Biela, Jacquelyn	Part-time 10 month Teacher Aide (EG)	3/10/2023	Resignation

Consensus Special Education (attachment #2)

- Recommendation by the Committee on Special Education for **Annual Reviews** of **One Hundred Seven (107)** Resident Children
- Recommendation by the Committee on Special Education for **Re-Evaluation** of **Two (2)** Resident Children
- Recommendation by the Committee on Special Education for the **Initial Educational Placement** of **Seven (7)** Resident Children
- Recommendation by the Committee on Special Education for **Amendments** of **Fourteen (14)** Resident Children
- Recommendation by the Committee on Special Education for **Declassification** of **Ten (10)** Resident Children
- Recommendation by the 504 Committee for the **Accommodation Plan** of **Twelve (12)** Resident Children
- Recommendation by the Committee on Special Education for the **Manifestation Determination** of **One (1)** Resident Child
- Recommendation by the Committee on **Preschool Special Education** for the **Preschool** Annual Review of Resident **Eighteen (18)** Children
- Recommendation by the Committee on Preschool Special Education for the **Preschool Initial Educational Placement** of **Eight (8)** Resident Children
- Recommendation by the Committee on Preschool Special Education for the **Preschool Declassification** of **Two (2)** Resident Children

**SPECIAL
EDUCATION**

March 14, 2023

Comments on Consensus, Committee Reports and Presentations

- Dr. Krueger reported on Safety Committee review of investment in Smart Schools Bond Act for safety equipment including cameras and a network update for the additional cameras. Dr. Krueger also reported on the Technology Committee and shared they reviewed professional development for technology staff and spoke about virtual equipment for opportunities in curriculum for students.
- Mrs. Sreniawski reported that she attended the STAP-Comm meeting and commented on the professionalism of the students.
- A member of STAP-Comm reported on the Women's leadership conference, which several members attended and reported on the committees scholarship work.
- **Instructional Coaching Presentation** – Dr. Krueger presented information on instructional coaching and the important of supporting teachers in the classroom. She shared that research supports that teachers matter more to student achievement than any other aspect of schooling. Quality teaching has been found to be the single most important factor in raising student achievement. Currently the district has five instructional coaches. Dr. Krueger also presented a video that featured several district teachers speaking about the positive impact the instructional coaches have had on their teaching, professional development and on learning experience of their students.
- **2023-24 Recommend Budget Presentation** – Mr. Lilleck and Mr. Petrus presented the recommend operating budget. The budget aligns with the District Comprehensive Improvement Plan, enhances and supports current student programs and for the second year in a row, has a zero percent increase to the tax levy. Included in the budget are two SRO's for the elementary level, additional AIS support, music support, additional elementary extracurricular programs, additional modified sports teams, elementary assistant principals, special education support, business office support, technology and curricular area supports.

DISCUSSION

Discussion

- **2023-24 Operating Budget** – Dr. Tinnesz stated that she supports the recommended budget and believes it will continue the work of the district in a fiscally responsible manner. Several Board members asked questions about the budget including the timeline to add the SRO's and the plan to have SRO's at all elementary buildings. Mr. Lilleck is planning with the town and police to have SRO's in all buildings within the next year or two.
- **Surplus Special Education Equipment** – Mr. Petrus shared that the special education department would like to declare a broken Copen (e-reader pen) as obsolete equipment.
- **Obsolete High School Textbooks** – Mr. Petrus shared that the high school has 60 copies of AP Biology that they no longer use and would like to have the textbooks declare obsolete.
- **Auctions International Bid for Surplus Equipment** – Mr. Petrus shared that several items from the transportation and buildings and grounds departments (declared surplus at previous Board meeting) were recently sold through auctions internal totaling \$6,215.
- **Surplus/Obsolete Computer and Technology Equipment** – Mr. Petrus shared the technology department has several pieces of equipment to declare surplus/obsolete.
- **Surplus/Obsolete Technology Equipment and Approval of Sale** Mr. Petrus shared that there are two iPads that are no long used and we would like to sell them to two employees at fair market value of \$100 each.
- **The Interlocal Purchasing System (TIPS) for Cooperative Purchasing** – Mr. Petrus stated that the TIPS is another venue for purchasing for the district. He stated this is another option to explore more favorable pricing when purchasing items.
- **New York Cooperative Liquid Assets Security System (NYCLASS) Investment** – Mr. Petrus shared that this will be another investing opportunity for the district and the rate for money market accounts for NYCLASS is 4.45%
- **2023-24 Academic Calendar** – Mr. Lilleck shared that the bargaining units meet to plan the annual calendar and shared that the first day for teachers will be August 30 and the first day for students will be September 5, 2023.

- **Final Read of Policy 1131 - Student Serving as Ex-Officio Member of the School Board** – Dr. Krueger reviewed the policy and shared that many districts have a student representative on the Board. The student will not be a voting member, will not have access to confidential information and will not attend executive sessions. The Board members asked questions about selection and are in support of this policy.
- **Rules for Use of Voting Machines** – Mrs. Connors shared the rules for use of voting machines have not changed since last election and requested the Board adopt the rules as written.
- **Legal Notice for May 16, 2023 Annual Vote and Election** – Mr. Petrus stated this is annual required notice to be published four times in the district's official newspaper.
- **Cancellation of March 28, 2023 Board Meeting** – Mr. Lilleck shared that since the will Board adopt the budget at tonight's meeting he did not feel a need for a second meeting in March. The Board concurred.
- **UPK Recommendations for the 2023-24 School Year** – Dr. Krueger shared the recommendations for UPK for the next school year. With the funding increased in the State budget for UPK, the district will be adding three in-district classrooms.
- **IPA's with Erie 1 BOCES for Technology Equipment** – Mr. Petrus shared the purchase is part of the budget and will receive state aid. In total, the agreement is for the purchase 1,200 Chromebooks and 275 laptops and monitors for staff members.

ACTION

Motion by Dr. Rogers, seconded by Mr. Cimo, to adopt the following resolution:

RESOLVED: That the Board of Education of the Orchard Park Central School District, upon the recommendation of the Superintendent, hereby CPen, Reader Pen, Serial #2415419080017254, OPSE barcode: 30PSE000000013 equipment from the special education department as surplus.

Yes –Tinnesz, Rogers, Cimo, Hughes, Sreniawski, Provost and Anderson

No – n/a

Motion Unanimously Carried 7-0

Motion by Dr. Rogers, seconded by Mr. Cimo, to adopt the following resolution:

RESOLVED: That the Board of Education of the Orchard Park Central School District, upon the recommendation of the Superintendent, hereby declares the following high school textbook as obsolete: *AP Biology*, 7th Edition, Authors: Neil Campbell and Jane Reece, Publishers: Pearson Education as Benjamin Cummings, Publication Date: 2005, Copies: 60

Yes –Tinnesz, Rogers, Cimo, Hughes, Sreniawski, Provost and Anderson

No – n/a

Motion Unanimously Carried 7-0

Motion by Dr. Rogers, seconded by Mr. Cimo, to adopt the following resolution:

RESOLVED: That the Orchard Park Central School District Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the following Auctions International bid awards totaling \$6,215:

Lot #	Items	Bid	Bidder	Status	Auction ID
0001	2013 International CE School Bus	\$4,050.00	akitajack	Pending	31950
0002	Miscellaneous School Bus Parts and Tools	\$200.00	a0218f1991p	Pending	31950
0003	(3) 20.5-25 Wheel Loaders Tires	\$1,525.00	who	Pending	31950
0004	(12) Two Way Radios with Microphones	\$440.00	lmgonnaownit	Pending	31950

Yes –Tinnesz, Rogers, Cimo, Hughes, Sreniawski, Provost and Anderson

No – n/a

Motion Unanimously Carried 7-0

ACTION

**DECLARATION
OF CPEN
AS SURPLUS**

**DECLARATION
OF TEXTBOOK
AS SURPLUS**

**APPROVAL
OF
AUCTIONS
INTERNATIONAL
BID AWARDS**

**DECLARATION
OF
TECHNOLOGY
EQUIPMENT
AS SURPLUS/
OBSOLETE**

Motion by Dr. Rogers, seconded by Mr. Cimo, to adopt the following resolution:

RESOLVED: That the Orchard Park Central School District Board of Education, upon the recommendation of the Superintendent of Schools, hereby declares the following computer and technology equipment surplus/obsolete:

MIDDLE SCHOOL			
Item Description (Make & Model)	Barcode	Serial Number	Asset Tag No.
Eiki LC-XBL21 Projector	3OPDO00202267M	H24C3164	
Epson PowerLite 83+ projector	3OPDO00199614X	KM3F84I918L	A00125336
Cisco phone		FCH2107D0CZ	
Lenovo 11e laptop	3OPDO00213213F	R90R72PX	
Yoga Thinkpad 3rd generation	3OPDO00208697Z	1S20GE0002USLR06AAR2	
Technicolor		82B234D60FCC	
Dell Optiplex 5260 All in One	3OPDO00213266N	4CY30W2	
Lenovo 11e Chromebook	3OPDO00207958Y	1S20GE0002USLR06GUNQ	
Lenovo 11e Chromebook	3OPDO00210503E	1S20GE0002USLR06L1Y7	
Lenovo 11e Chromebook	3OPDO00208378V	1S20GE0002USLR06BC1N	
eInstruction CPS Clickers	3OPDO00202539O	0107CF	
HP Printer M551DN	3OPDO00203563M	CNDCG6V15V	A00782311
HP Printer M551DN	3OPDO00203683P	CNDCG6V0N9	
Dell monitor	3OPDO00223284O	P2419HC	
SmartBoard Interactive Whiteboard	T100597	SB580-37549	A00096017
Smart board stand	3OPDO001987993		
EGGERT ELEMENTARY			
Item Description (Make & Model)	Barcode	Serial Number	Asset Tag No.
Smart board Speakers		A022CW1500888	
Sun Splash Projector	T142754		
Lenovo 300e Chromebook	3OPDO00214471M	P203Y81U	
Recordex Doc Cam	3OPDO00204947T	SC5-600-13462	
SOUTH DAVIS ELEMENTARY			
Item Description (Make & Model)	Barcode	Serial Number	Asset Tag No.
SmartDisk (Imation) USB floppy disk drive Model# D353FUE : Computer disk drive	T 193896		
EPSON Projector	3OPDO001998793	KM3F950002L	A00125747
Eiki Projector	3OPDO00201528L	H1XB3059	
Recordex	3OPDO00202897V	SC5-200-2497	
ELLICOTT ELEMENTARY			
Item Description (Make & Model)	Barcode	Serial Number	Asset Tag No.
Eiki LC-XBL21	3OPDO00202258M	H24C3190	
Eiki LC-XBL20	3OPDO00200384K	H9XA2958	
Epson 93+	3OPDO00201394M	P94F142251L	
GBC Laminator	T 140511	BL03461	
WINDOM ELEMENTARY			
Item Description (Make & Model)	Barcode	Serial Number	Asset Tag No.
Recordex Doc Camera	3OPDO00204826P	SC5-600-12648	
Lenovo 11e	3OPDO00208494U	1S20GE0002USLR066PSH	
HP ProBook 640	3OPDO00203620G	5CG4504F8X	
HP ProBook 640	3OPDO00203604I	5CG4504F8R	
Lenovo 11e	3OPDO00210774O	1S20GE0002USLR06FBZU	
Bretford iPad Cart	3OPDO00202550H		
Bretford iPad Cart	3OPDO00202551I		
Lenovo 11e	3OPDO00221184L	1S20GE0002USLR06FBZU	

Yes –Tinnesz, Rogers, Cimo, Hughes, Sreniawski, Provost and Anderson

No – n/a

Motion Unanimously Carried 7-0

**DECLARATION
OF iPADS AS
SURPLUS/
OBOSOLETE
AND APPROVAL
OF SALE**

Motion by Dr. Rogers, seconded by Mr. Cimo, to adopt the following resolution:

RESOLVED: That the Orchard Park Central School District Board of Education, upon the recommendation of the Superintendent of Schools, hereby declares the following computer and technology equipment as surplus/obsolete and approves the sale of equipment:

- Sale to Jacob Crawford for \$100, iPad Manufacturer: Apple, Serial No. GG7Y94GFJF8J, Original Purchase Date: 04/12/2019, Model No. A1893, Barcode ID: 3OPDO00213419N, Original PO#: 1902715
- Sale to Ryan Farley for \$100, iPad Manufacturer: Apple, Serial No. GG7Y8QLBJF8J, Original Purchase Date: 04/12/2019, Model No. A1893, Barcode ID: 3OPDO00213456O, Original PO#: 1902715

Yes –Tinnesz, Rogers, Cimo, Hughes, Sreniawski, Provost and Anderson

No – n/a

Motion Unanimously Carried 7-0

**APPROVAL
OF TIPS
PURCHASING
AGREEMENT**

Motion by Dr. Rogers, seconded by Mr. Cimo, to adopt the following resolution:

WHEREAS, the entity listed above, pursuant to the authority granted by the applicant's state purchasing Requirements, desires to participate in The Interlocal Purchasing System (TIPS). TIPS is a National Cooperative Purchasing Program offered by Region VIII Education Service Center, located in Pittsburg, Texas, (Camp County). Participation, through membership and utilization of competitively bid and awarded vendor contracts in a cooperative purchasing program specializing in the management of high quality cooperative procurement solutions will be beneficial to the taxpayers through the anticipated savings to be realized by such entity listed above.

Therefore, be it RESOLVED, that the entity listed above has identified a stated need for participation in The Interlocal Purchasing System (TIPS) whereby Jeffrey Petrus is authorized and directed to sign and deliver any and all necessary documents herewith for and on behalf of above named entity requesting membership in TIPS. I certify that the foregoing is a true and correct original Resolution duly adopted by the Orchard Park Central School District and is filed on record with TIPS.

Yes –Tinnesz, Rogers, Cimo, Hughes, Sreniawski, Provost and Anderson

No – n/a

Motion Unanimously Carried 7-0

**APPROVAL
OF NYCLASS
MUNICIPAL
COOPERATION
AGREEMENT**

Motion by Dr. Rogers, seconded by Mr. Cimo, to adopt the following resolution:

WHEREAS the Orchard Park Central School District wishes to invest portions of its available investment funds in cooperation with other corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019;

WHEREAS the Orchard Park Central School District wishes to satisfy the safety and liquidity needs of their funds;

Now, therefore, it is hereby resolved as follows: That Jeffrey Petrus, Assistant Superintendent, of the Orchard Park Central School District, is hereby authorized to participate in the NYCLASS program under the terms of the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019.

Yes –Tinnesz, Rogers, Hughes, Sreniawski and Anderson

No – n/a

Abstained – Cimo & Provost

Motion Carried with 5 yes votes and 2 abstentions

**ADOPTION
OF 2023-24
SCHOOL
CALENDAR**

Motion by Dr. Rogers, seconded by Mr. Cimo, to adopt the following resolution:

RESOLVED: That the Orchard Park Central School District Board of Education, upon the recommendation of the Superintendent of Schools, hereby adopts the 2023-24 Academic Calendar as follows:

August 30, 2023 – Superintendent's Conference Day – No Students
August 31, 2023 – Superintendent's Conference Day – No Students
September 4, 2023 – Labor Day Holiday – No School
September 5, 2023 – First Student Attendance Day
September 25, 2023 – Middle School Half Day Dismissal at 10:30 am
September 25, 2023 – Universal Pre-K Half Day Dismissal at 11:00 am
September 25, 2023 – Elementary Half Day Dismissal at 11:30 am
September 25, 2023 – High School Early Dismissal at 12:45 pm
October 6, 2023 – Early Dismissal Drill – All Students Dismissed 15 Minutes Early
October 9, 2023 – Holiday – No School
November 10, 2023 – Veterans Day Holiday (Observance) – No School
November 21, 2023 – Universal Pre-K Half Day Dismissal at 11:00 am
November 21, 2023 – Middle School Half Day Dismissal at 10:30 am
November 21, 2023 – Elementary Half Day Dismissal at 11:30 am
November 21, 2023 – High School Early Dismissal at 12:45 pm
November 22-24, 2023 – Thanksgiving Holiday – No School
December 1, 2023 – Middle School Half Day Dismissal at 10:30 am
December 1, 2023 – Universal Pre-K Half Day Dismissal at 11:00 am
December 1, 2023 – Elementary Half Day Dismissal at 11:30 am
December 4, 2023 – Middle School Half Day Dismissal at 10:30 am
December 4, 2023 – Universal Pre-K Half Day Dismissal at 11:00 am
December 4, 2023 – Elementary Half Day Dismissal at 11:30 am
December 4, 2023 – High School Early Dismissal at 12:45 pm
December 25-29, 2023 – Winter Break – No School
January 1-2, 2024 – Winter Break Continued – No School
January 3, 2024 – Classes Resume
January 15, 2024 – Martin Luther King Jr. Holiday – No School
January 23-26, 2024 – High School Regents Exams
February 16, 2024 – Middle School Half Day Dismissal at 10:30 am
February 16, 2024 – Universal Pre-K Half Day Dismissal at 11:00 am
February 16, 2024 – Elementary Half Day Dismissal at 11:30 am
February 16, 2024 – High School Early Dismissal at 12:45 pm
February 19-23, 2024 – Mid-Winter Break – No School
March 8, 2024 – Superintendent's Conference Day – No Students
March 11, 2024 – High School Early Dismissal at 12:45 pm
March 29, 2024- Spring Break – No School
April 1-5, 2024 – Spring Break - No School
April 8, 2024 – Superintendent's Conference Day – No Students
May 21, 2024 – High School Early Dismissal at 12:45 pm
May 24 & 27, 2024 – Memorial Day Holiday Weekend – No School
June 14, 2024 – Last UPK & Elementary Student Day (contingent upon the number of snow closing days used)
June 14-26, 2024 – High School Regents Exams
June 19, 2024 – Juneteenth Holiday - No School
June 21, 2024 – Last Middle School Student Day
June 26, 2024 – Last Teacher Day
Yes –Tinnesz, Rogers, Cimo, Hughes, Sreniawski, Provost and Anderson
No – n/a

Motion Unanimously Carried 7-0

March 14, 2023

Motion by Dr. Rogers, seconded by Mr. Cimo, to adopt the following resolution:

RESOLVED: That the Orchard Park Central School District Board of Education, upon the recommendation of the Superintendent of Schools, hereby adopts policy 1131: Student Serving as Ex-Officio Member of the School Board as written.

STUDENT SERVING AS AN EX-OFFICIO MEMBER OF THE SCHOOL BOARD

The School District may offer to voters once every two years, on the same date as the annual School District Budget, a separate referendum to decide whether the School District shall allow one student, as established under law, to serve on the School Board as an ex-officio, non-voting member

Provided that District voters have voted in favor of having a student serve as a member of the School Board, the District will allow a District high school student to be selected, in accordance with the provisions enumerated below.

The ex-officio student member must be a senior at the high school and shall have attended such high school for at least two years prior to selection. Student will serve a one-year term in this role.

Student(s) interested in serving as the ex-officio student member of the Board will follow the application process detailed in the corresponding administrative regulation. The ex-officio student member of the Board will be selected by the superintendent of schools or his/her designee.

The ex-officio student member of the Board shall be entitled to sit with Board members at all public meetings of the Board and participate in all Board hearings and meetings. The ex-officio student member of the Board shall not be allowed to vote, shall not be allowed to attend executive sessions, and shall not be entitled to receive compensation of any form for participating in Board meetings.

It will be the intention of the Board to have the student begin serving as Ex-Officio at the Board's Annual Organizational Meeting held in the month of July each year.

Education Law Sections 1702(3), 1702(3-1), 1804(12); 1804(12-a), 1901(2), 1901(3), 2502(10) and 2502(10-a)

Yes –Tinnesz, Rogers, Cimo, Hughes, Sreniawski, Provost and Anderson

No – n/a

Motion Unanimously Carried 7-0

Motion by Dr. Rogers, seconded by Mr. Cimo, to adopt the following resolution:

RESOLVED: That the Orchard Park Central School District Board of Education, upon the recommendation of the Superintendent of Schools, hereby adopts the following rules for use of voting machines:

NOTICE ORCHARD PARK CENTRAL SCHOOL DISTRICT RULES FOR USE OF OPTICAL SCAN VOTING MACHINES AND THE SUBMISSION OF QUESTIONS OR PROPOSITION TO BE PLACED THEREON

NOTICE IS HEREBY GIVEN that at a meeting of the Board of Education of the Orchard Park Central School District the following rules were adopted:

Rules for use of Optical Scan Voting Machines and the Submission of Questions or Propositions to be Placed Thereon:

1. The form of ballot and the voting procedure shall conform substantially with the operational requirements of the optical scan voting machines to be used by the District, and with any requirements prescribed by the Election Law of the State of New York for use of optical scan voting machines applicable to school districts.
2. The optical scan voting machines shall be those owned by the District, but if the District's machines are not available, optical scan voting machines may be obtained from some other source satisfactory to the Board of Education.
3. For each optical scan voting machine used, two (2) qualified voters of the District shall be appointed by the Board of Education to act as Election Inspectors.

4. The Board of Education shall pay all expenses necessary or incidental to the use or rental, as the case may be, of optical scan voting machines, including but not limited to the operation, calibration, maintenance and securing thereof and the training of the Election Inspectors in the use thereof.
5. Immediately before any optical scan voting machine is used at meetings, elections or votes, annual, special or however otherwise denominated or designated, the Election Inspectors shall examine and calibrate it and see that the machine is, in all respects, in proper condition for use. The Election Inspectors shall also ensure that the configuration of the voting area provides for voter privacy.
6. Each optical scan voting machine shall remain locked against voting, and the paper ballots cast through the optical scan voting machine shall be secured and retained, for the period of thirty days following the meeting, election or vote at which same has been used and as much longer as may be necessary or advisable because of existing or threatened contest over the result of the meeting, election or vote, except as otherwise provided by the Education Law of the State of New York.
7. Any proposition to be voted upon, when presented other than by the Board of Education,, must be set forth in such manner as to conform to the requirements of the Education Law of the State of New York, and must be presented in a petition bearing the signatures of twenty-five (25) qualified voters, or 5% of the number of qualified voters voting in the previous annual vote - whichever is greater, of the School District (except where the number of signatures is specified in said Education Law in which case the provisions of the Education Law shall apply) and filed with the Board of Education not less than sixty (60) days before the meeting, election or vote, unless otherwise prescribed by law.
8. Any question or proposition to be presented by the Board of Education must be set forth in a resolution adopted at a meeting of the Board not less than fourteen (14) days prior to the meeting, election or vote, except as to a question or proposition required by law to be stated in the published notice of the meeting, election or vote, in which event such resolution must be adopted at a meeting of the Board not less than fifty (50) days before the meeting, election or vote, except that the fifty (50) day time limitation shall not apply to a special meetings called under the provisions of Section 2007 subdivision 3, paragraph a. of the Education Law of the State of New York.
9. In the event that any question or proposition to be voted upon is too lengthy to be placed upon the ballot to be used in conjunction with the optical scan voting machines, an abstract of such question or proposition shall be placed thereon in such form as may be prescribed by the Board of Education of the District, concisely stating the purpose and effect and setting forth and indicating generally and briefly the subject matter of the question or proposition. Wherever the question is excessively lengthy as above described, a sufficient number of copies thereof shall be available at the voting place in order that each voter may be furnished with a copy thereof before voting.
10. Where circumstances require that the form of ballot, type or ballot label be different from that prescribed by the Election Law of the State of New York, the form of ballot, type or ballot label shall conform to that required by such circumstances.
11. Except as may otherwise be required by law, the Erie County Board of Elections shall have no jurisdiction with regard to the use of optical scan voting machines in connection with any school district meeting, election or vote.
12. Except as may be otherwise required by law, the District Clerk shall have sole discretion in determining when optical scan voting machines shall be used. Paper ballots may be used if so determined by the District Clerk, including under circumstances where optical scan voting machines are unavailable or not operational, in which case the use of paper ballots shall be consistent with applicable legal requirements, as well as consistent with these Rules to the extent practicable as determined by the District Clerk.

Yes –Tinnesz, Rogers, Cimo, Hughes, Sreniawski, Provost and Anderson

No – n/a

Motion Unanimously Carried 7-0

Motion by Dr. Rogers, seconded by Mr. Cimo, to adopt the following resolution:

RESOLVED: That the Orchard Park Central School District Board of Education, upon the recommendation of the Superintendent of Schools, hereby adopts the following legal notice for May 16, 2023 annual vote and election:

NOTICE OF ANNUAL SCHOOL DISTRICT PUBLIC HEARING AND VOTE

NOTICE IS HEREBY GIVEN, that the Annual School District Vote (the “Annual Vote”) of the Orchard Park Central School District, Erie County, New York (the “District”) will be held on Tuesday, May 16, 2023 from 7:00 o’clock a.m. prevailing time to 9:00 o’clock p.m. prevailing time in the Orchard Park High School, 4040 Baker Road, Orchard Park, New York, for the purposes of electing three (3) members of the Board of Education of the District (the “Board”), voting on the budget of the District for the 2023-24 fiscal year, voting on two other propositions, and transacting such other business as may be authorized by law.

TAKE FURTHER NOTICE, that the election of members of the Board shall be held to fill three (3) at-large positions on the Board. The candidates receiving the three highest vote totals shall each be elected to three-year terms (commencing July 1, 2023 and ending June 30, 2026) to fill the vacancies created by the expiration, on June 30, 2023, of the terms of Dr. Christine Gray-Tinnesz, Mrs. Kim Hughes, and Dr. Jennifer Rogers.

TAKE FURTHER NOTICE, that all candidates for the office of members of the Board shall be nominated by petition. Each petition shall be directed to the District Clerk, shall be signed by at least ninety (90) qualified voters of the District, shall state the name and residence of the candidate, shall state the residence of each signer, and shall be filed in the office of the District Clerk between the hours of 9:00 o’clock a.m. prevailing time and 5:00 o’clock p.m. prevailing time not later than April 17, 2023.

TAKE FURTHER NOTICE, that voting at the Annual Vote shall consist of the Board election, voting on the following propositions, and voting on any other propositions as may be authorized by law and the rules of the Board to be voted on at such time:

PROPOSITION NO. 1 (2023-24 BUDGET)

Shall the following resolution be adopted?

RESOLVED, that the basic budget for the Orchard Park Central School District (the “District”) for the fiscal year commencing July 1, 2023 and ending June 30, 2024, as presented by the Board of Education, is hereby approved and adopted, and the required funds therefor are hereby appropriated and the necessary real property taxes required shall be raised by a tax on the taxable property in the District to be levied and collected as required by law.

PROPOSITION NO. 2 (PURCHASE AND FINANCING OF BUSES, RELATED EQUIPMENT AND SUPPLIES)

Shall the following resolutions be adopted?

RESOLVED, that the Board of Education (the “Board”) of the Orchard Park Central School District (the “District”) is hereby authorized to purchase school buses (and related equipment and supplies) for use in the transportation program of the District, including: one (1) sixty-six (66)-passenger school bus with one wheelchair capacity at an estimated maximum cost of \$200,000; three (3) seventy-seven (77)-passenger school buses at an estimated maximum cost of \$175,000 each; four (4) twenty-two (22)-passenger school buses with one wheelchair capacity at an estimated maximum cost of \$125,000 each; and four (4) thirty-five (35)-passenger school buses at an estimated maximum cost of \$110,000 each; and be it further

RESOLVED, that the sum of \$1,665,000 (which includes certain up-front financing costs and is the total of the aforesaid estimated maximum costs), plus an amount for interest thereon, shall be

funded by \$580,000 left over from previously-authorized, but to date unutilized, spending and borrowing authority for buses, plus the imposition of an additional \$1,085,000 tax which is hereby authorized to be levied and collected in installments in such years and in such amounts as shall be determined by the Board and, in anticipation of such tax, (i) bonds or other obligations of the District are hereby authorized to be issued and (ii) the District shall be authorized to enter into lease or lease/purchase arrangements (having a term of up to five years) if approved by the Board in accordance with applicable statutes and regulations; and be it further

RESOLVED, that New York State Transportation Aid funds expected to be received by the District are anticipated to offset a substantial part of the cost of the buses hereby authorized, and such funds shall, to the extent received, be applied to offset and reduce the amount of taxes herein authorized to be levied.

PROPOSITION NO. 3 (EX OFFICIO STUDENT MEMBER OF THE BOARD OF EDUCATION)

Shall the following resolutions be adopted?

RESOLVED, that the Board of Education of the Orchard Park Central School District is hereby authorized to have a student attending high school, within the District, serve as an ex officio student member of the Board of Education.

(The student member is an official member of the Board of Education; however, the student will not have a vote, will not attend executive sessions, and will not receive compensation of any form for participating in Board meetings).

TAKE FURTHER NOTICE, that a public hearing for the voters of the District on the District's 2023-24 budget and expenditure of funds will be held on May 2, 2023 commencing at 7:00 o'clock p.m. prevailing time at the, Orchard Park Middle School, 60 South Lincoln Avenue, Orchard Park, New York.

TAKE FURTHER NOTICE, that the Board will have prepared and completed a detailed statement in writing of the amount of money which will be required during the District's 2023-2024 fiscal year for school purposes, specifying the several purposes and the amount for each. The amount for each purpose estimated as necessary for payments to the boards of cooperative educational services shall be shown in full, with no deduction of estimated state aid. The amount of state aid provided and its percentage relationship to the total expenditures shall also be shown.

Such statement shall be completed at least seven (7) days before the budget hearing, at which it is to be presented, and copies thereof shall be prepared and made available upon request, to District residents during the period of seven (7) days before the budget hearing and/or fourteen (14) days immediately preceding the annual meeting and election, and may be obtained by any District resident at each schoolhouse in the District, and in the District Office, between the hours of 9:00 a.m. to 4:30 p.m., prevailing time, during the fourteen (14) days immediately preceding, and on the day of, the Annual Vote, except on Saturdays, Sundays and holidays.

TAKE FURTHER NOTICE, that optical scan voting machines will be used to record the votes on the Board election, the budget, and the other propositions presented, pursuant to the District's Rules for the Use of Voting Machines and the Submission of Questions or Propositions to be Placed Thereon. Printed copies of the Rules are available at the office of the District Clerk located in the District Office, 2240 Southwestern Blvd., West Seneca, New York.

TAKE FURTHER NOTICE, that applications for absentee ballots for the Annual Vote will be available at the office of the District Clerk. A list of all persons to whom absentee ballots shall have been issued will be available in the office of the District Clerk on each of the five (5) business days prior to the Annual Vote. Completed applications must be received by the District Clerk no later than seven (7) days before the election if the ballot is to be mailed to the voter, or no later than the day before the vote if the ballot is to be issued personally to the voter. Absentee ballots must be received by the District Clerk no later than 5:00 p.m. prevailing time on May 16, 2023.

TAKE FURTHER NOTICE, that military voters who are qualified voters of the District may apply for a military ballot by requesting an application from the District Clerk. For a military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than 5:00 p.m. on April 21, 2023. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission or electronic mail.

By Order of the Board of Education

Orchard Park Central School Districtm Dated: March 14, 2023 Cheryl A. Connors District Clerk

Yes –Tinnesz, Rogers, Cimo, Hughes, Sreniawski, Provost and Anderson

No – n/a

Motion Unanimously Carried 7-0

Motion by Dr. Rogers, seconded by Mr. Cimo, to adopt the following resolution:

RESOLVED: That the Orchard Park Central School District Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the proposed 2023-24 Operating Budget as presented in the amount of \$119,841,109 and presents it as Proposition No.1 on the Official Ballot of the Annual School District Vote for residents of the Orchard Park Central School District.

Yes –Tinnesz, Rogers, Cimo, Hughes, Sreniawski, Provost and Anderson

No – n/a

Motion Unanimously Carried 7-0

Motion by Dr. Rogers, seconded by Mr. Cimo, to adopt the following resolution:

RESOLVED: That the Orchard Park Central School District Board of Education, upon the recommendation of the Superintendent of Schools, hereby cancels the March 28, 2023 Board of Education meeting.

Yes –Tinnesz, Rogers, Cimo, Hughes, Sreniawski, Provost and Anderson

No – n/a

Motion Unanimously Carried 7-0

Motion by Dr. Rogers, seconded by Mr. Cimo, to adopt the following resolution:

RESOLVED: That the Orchard Park Central School District Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the following UPK recommendations for the 2023-24 school year:

**APPROVAL
OF
CANCELATION
OF MARCH 28
BOARD MEETING**

**APPROVAL
OF 2023-24
UPK**

UPK Provider Half Day	# of slots recommended for the 2023-2024 school year
Southtowns YMCA, 1620 Southwestern Blvd West Seneca, NY 14224, (716) 674-9622	18 (AM)
TOTAL	18 (AM)
UPK Provider Full Day	# of slots recommended for the 2023-2024 school year
EduKids, 3943 North Buffalo Road Orchard Park, NY 14127 (716) 662-5982	16
Southtowns YMCA, 1620 Southwestern Blvd, West Seneca, NY 14224 (716) 674-9622	18
Smarty Pants Childcare, 3940 California Road, Orchard Park, NY (716) 662-1099	18
YMCA Preschool, 3636 Eggert Road Orchard Park, NY 14127 (716) 674-9622	18
TOTAL	70
UPK Provider In-District Full Day	# of slots recommended for the 2023-2024 school year
Eggert Elementary, Orchard Park CSD	36
Ellicott Elementary, Orchard Park CSD	36
South Davis Elementary, Orchard Park CSD	36
Windom Elementary, Orchard Park CSD	54
TOTAL	162

Yes –Tinnesz, Rogers, Cimo, Hughes, Sreniawski, Provost and Anderson

No – n/a

Motion Unanimously Carried 7-0

**APPROVAL
OF IPA'S**

Motion by Dr. Rogers, seconded by Mr. Cimo, to adopt the following resolution:

RESOLVED that the Board of Education of the Orchard Park Central School District hereby agrees to enter into the attached contract with the Erie 1 BOCES for a three (3) year period commencing on or about April 12, 2023 to authorize the Western New York Regional Information Center to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ) for an amount not to exceed \$384,000.00 and authorizes 36 monthly payments to be made to Erie 1 BOCES in the amount not to exceed \$11,682.02 per month. **Be it further RESOLVED** that the Board of Education of the Orchard Park Central School District hereby authorizes the Board President or the District Clerk to execute the contract on behalf of the District. and

RESOLVED that the Board of Education of the Orchard Park Central School District hereby agrees to enter into the attached contract with the Erie I BOCES for a three (3) year period commencing on or about April 12, 2023 to authorize the Western New York Regional Information Center to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ) for an amount not to exceed \$300,053.88 and authorizes 36 monthly payments to be made to Erie I BOCES in the amount not to exceed \$8,334.83 per month. **Be it further RESOLVED** that the Board of Education of the Orchard Park Central School District hereby authorizes the Board President or the District Clerk to execute the contract on behalf of the District.

Yes –Tinnesz, Rogers, Cimo, Hughes, Sreniawski, Provost and Anderson

No – n/a

Motion Unanimously Carried 7-0

Public Comment / Correspondence (attachment #3)

- Letter of Correspondence – Erie 2 BOCES Official Notice of Annual Meeting

Adjournment

Motion by Dr. Rogers, seconded by Mr. Cimo, to adjourn at 8:37 p.m.

Yes –Tinnesz, Rogers, Cimo, Hughes, Sreniawski, Provost and Anderson

No – n/a

Motion Unanimously Carried 7-0

Respectfully submitted,

Cheryl A. Connors

District Clerk

Minute Attachments

1. Financials
2. Special Ed. Detail
3. Correspondence

Other Attachments

1. Official Meeting Announcement
2. Agenda

CORRESPONDENCE

ADJOURNMENT